



Student Success Mentor

ABOUT THE POSITION

Innovative network of school-based and center-based youth development programs seeks Student Success Mentors for a Community School Program serving youth grades 6-8 in Bushwick, Brooklyn at I.S. 291.

Student Success Mentors will work directly with chronically absent and disconnected students and employ a variety of supportive strategies to increase participants' attendance and engagement in school and to work collaboratively with them in setting and reaching personal, academic, and professional goals. SSMS will connect regularly with assigned participants to work on individual goal-setting, collaboration with families and teachers on progress, academic and tutoring supports, and resource support. SSMS will also support the school in events and initiatives meant to enhance the school community and offer necessary resources to students and their families.

We are looking for versatile and flexible leaders who are open to frequent feedback on their case-management and communication skills, and who are excited to be part of a creative team. Strong, sensitive and professional communication skills are a must as well as a good sense of personal and professional boundaries. SSMS must have a culturally sensitive approach to working with diverse populations. Applicants must have experience working with youth.

RESPONSIBILITIES

- Carry a caseload of students deemed severely chronically or chronically absent
- Develop strategic plans and attainable goals for mentees focused on attendance, academics, and/or behavior
- Collaborate with families and teachers to track participant progress
- Support the planning and implementation of school wide events
- Work with mentorship team to plan activities, lunch clubs, family engagement events, and afterschool support
- Perform student and family outreach
- Refer participants to additional resources as needed
- Attend meetings and trainings as assigned
- Complete any other duties assigned by Supervisor(s)

QUALIFICATIONS

- Bachelor's degree preferred. Must be enrolled in college or graduated with two years experience working in youth development. Occasional flexible schedule is required. Bilingual-Spanish/English is preferred.
- The Student Success Mentor should have a record of successful experiences working in youth settings, should have experience working with children and young adult's needs, knowledge of positive behavior management, knowledge of adolescent development and college/career readiness practices, exceptional writing skills, ability to conceptualize and communicate ideas, possess outstanding organizational skills and interest in working with a team, and familiarity with diverse populations.

SCHEDULE

- SSMS will be hired for a 35 hour/week schedule with shift times occurring M-F between 8am-4pm.
- Although the SSM position is a school-year position, summer employment is probable and may be required. If summer employment within our program is not an option, there is an option to be placed in one of our agency's summer camp programs (hours may differ).
- Paid, mandatory staff trainings are offered seasonally and are mandatory.

COMPENSATION

- Salary: Starting at \$18/hour, commensurate with experience and education/degrees attained
- Benefits
 - Medical, Dental and Vision (partial employer-sponsorship)
 - Vacation
 - Holidays
 - Sick Days
 - Flex Spending Account

TO APPLY

To apply, please send a resume and cover letter to Ariel Argueso, Community School Director at: aargueso@hispanicfamilyservicesny.org. Applicants will not be considered without a cover letter.